



**PROCUREMENT FORM**

\*All fields marked with an asterisk are required.

FOR STAFF USE ONLY

- Live Auction       Almost Live Auction
- Silent Auction       Pending

Auction category is at ACS' discretion

**CONTACT INFORMATION**

Donor Name (as it will appear in item description)\*

Contact Name\*       Email\*

Phone\*       Mailing Address\*

**ITEM INFORMATION**

Item Name\*       Item Value\*

**Detailed Item Description\***

*You may attach a Word document as needed.*

**CHECK ONE\***  Certificate is included or will be mailed      **OR**       ACS to create certificate for item

**ITEM RESTRICTIONS (All items will expire September 21, 2025 unless otherwise specified)**

Expiration Date?       Date Specific?        Mutually Agreeable Date

Blackout Dates?        Excludes Weekends

**Other Restrictions\***

*Please write N/A if your item has zero restrictions.*

- Excludes Holidays
- Excludes Tax & Gratuity

**SIGNATURE\***

THANK YOU FOR YOUR GENEROUS GIFT!

Your donation is tax-deductible under IRS 501(c)(3) TAX ID #13-1788491

Questions: Tina.Burns@cancer.org

Please Mail Donations To: American Cancer Society | c/o Hannah Sladek | 609 98th Dr NE Lake Stevens, WA 98258

